

Intermountain Region Online Registration Instructions

www.imvolleyball.org

The IVA now requires each girl be registered online and have their registration paid before trying out for any club team. Please follow the instructions below and print a copy of the confirmation page and Medical Release form and bring them with you to tryouts. Remember, there is also a \$10.00 non-refundable tryout fee that you must bring to the tryout. This fee helps pay for the gym space, coaches, and sanction fee for tryouts.

Instructions:

1. Read the paragraph below that applies to you
2. Complete the online registration with online signature. You will need to have your driver's license number. Junior age players will need to have a parent complete this process. The parent will need their driver's license number.
3. Begin registration process by going to the "membership" button on the imvolleyball.org website. From there, decide if you are a new member or an existing member and click on the appropriate link. If you played last year, you would be an existing member.
4. Membership fees may be paid online with a MasterCard, Visa, American Express, Discover card, or online check. Go to the "Payments" button on imvolleyball.org website in order to pay. You need to pay \$55.00 for the Girls Junior Regular Membership.
5. If you do not know your password you will need to have your user name or email address that is already on the online system and your date of birth. You can click on the link on the membership page that will direct you to locating your password.

If you are a Junior Player

Your parent/guardian will need to complete the online membership process for you. They will need their driver's license number to complete the process. **All junior players MUST select UNDECIDED as your club name when registering.** This will allow you to tryout at more than one club. When you finish the Registration process print the confirmation page and take a copy to all Tryouts and give to the club you choose. You must also print and fill out the Junior Medical Release Form (part of the online registration process) and give this to your Coach. (Players should keep a copy with them at all times.)

How Electronic Signatures work through our new Online Registration System

- Be aware that with electronic acceptance it is important that adult members register themselves and that a parent/guardian registers a junior player.
- With the Online signature, the individual completing the registration for a junior player is representing that he/she has legal capacity and authority to act for and on behalf of the minor.
- **To activate the Electronic Signature when you are online you need to open the two forms and then click the 3 acceptance boxes to complete the process.**
- When using the Online Signature to verify who is filling out the form, the Adult or Parent/Guardian will be asked for their Driver's License Number or the last 4 digits of SS#, so have it on hand before starting the process.